

**MINUTES
BUHL CITY COUNCIL MEETING
BUHL CITY HALL**

Tuesday, October 6th, 2020

6:00 p.m.

1. **CALL TO ORDER:** By Mayor Klarich at 6:30 P.M.
2. **ROLL CALL:** Councilors Lehman, Markas, Milich, Kuechle, and Mayor Klarich. Also, in attendance: Attorney Kearney, Engineer Jamnick, Foreman Pink, Finance Manager Thronson, & Clerk Pervenanze.
3. **2021 PRELIMINARY BUDGET:** Finance Manager Thronson outline the preliminary budgets for the following departments.

• City Council: \$20,193	• Planning & Zoning: \$1,250
• Mayor: \$6,395	• City Hall: \$15,985
• Administration: \$167,971	• Law Enforcement: \$87,725
• Elections: \$460	• Fire Department: \$36,205
• Finance: \$17,646	• Fire Station: \$11,850
• Legal: \$11,700	• Building Inspector: \$4,285
• Personnel: \$1,550	

4. **COUNCIL ADDITIONS TO AGENDA:** Motion by Lehman to add Resolution 20-48 (Election Grant) and CIP Update/PPE #2 to the agenda. Supported by Kuechle. Motion carried unanimously.
5. **CONSENT AGENDA:**

A. Minutes:

- i. Regular Meeting September 15th, 2020.

ii. Special Council Meeting September 29th, 2020.

B. Claims:

i. Payroll #20	\$ 10,405.94
ii. PR September	\$ 1,850.00
iii. A/P	<u>\$ 49,572.41</u>
Total	\$ 61,828.35

Motion by Lehman to approve the above consent agenda. Supported by Markas. Motion carried unanimously.

6. BUSINESS:

- A. Resolution 20-44 (Donation). Discussion. Approve/Reject. Motion by Kuechle to approve Resolution 20-44 accepting the donation of cemetery plots from the family of Margaret Meisner. Supported by Milich. Motion carried unanimously.
- B. Resolution 20-45 (CIRSSD Appointment). Discussion. Approve/Reject. Mayor Klarich stated that Board Member Markas's term expires at the end of the year. The recommendation is to appoint Ryan Pevenanze to the CIRSSD Board. Motion by Klarich to approve Resolution 20-45 appointing Ryan Pevenanze to the CIRSSD Board. Supported by Lehman. Motion carried unanimously.
- C. Resolution 20-46 (IRRRB Grant). Discussion. Approve/Reject. Clerk Pevenanze stated this grant will offset expenses for the City's bonding bill application. Motion by Kuechle to approve Resolution 20-46, applying for and expecting funds from the IRRRB application fund. Supported by Milich. Motion carried unanimously.
- D. Resolution 20-47 (Attorney). Discussion. Approve/Reject. Clerk Pevenanze stated that this resolution is standard operating procedure which allows our Attorney to enter into a joint power's agreement with the State of Minnesota. Motion by Markas to approve Resolution 20-47. Supported by Keuchle. Motion carried unanimously.
- E. City Facility Rentals. Discussion. Approve/Reject. Clerk Pevenanze stated that after a meeting by the Sr. Center Members they would like to resume handling the reservations for that building. All Covid policies and procedures will be followed.

Motion by Kuechle to rescind the previous Council motion relating to rentals at the Sr. Center. Supported by Milich. Motion carried unanimously.

- F. Charitable Gambling Application (K of C). Discussion. Approve/Reject. Clerk Pervenanze stated that the City must approve all charitable gambling applications. Motion by Lehman to approve the K of C application. Supported by Markas. Motion carried unanimously.

- G. Ordinance 20-02-Background Checks. Discussion. Approve/Reject. Clerk Pervenanze stated that for the Buhl/Chisholm Police Department to conduct background checks City ordinances must give them authority to do so. Motion by Lehman to approve Ordinance 20-02 relating to background checks. Supported by Kuechle. Motion carried unanimously.

- H. Security Cameras. Discussion. Approve/Reject. Councilor Markas stated that due to constant vandalism in Burton Park an additional camera should be placed in that area. Motion by Markas to place an additional security camera in Burton Park. Supported by Kuechle. Motion carried unanimously.

- I. Part Time Employee Position. Discussion. Approve/Reject. Mayor Klarich stated that the only one applicant met the qualifications for the position and that was John Markas. Motion by Klarich to hire John Markas as a part-time temporary employee. Supported by Kuechle. Markas abstained. Motion carried.

- J. Utility Rate Study/Update. Discussion. Approve/Reject. Clerk Pervenanze recommended that the City hire Dave Berg Consulting to preform an updated rate study. This study is essential to ensure the City remains financially responsible as our major projects move forward. Motion by Lehman to hire Dave Berg Consulting at a cost of \$5000. Supported by Klairch. Motion carried unanimously.

- K. Employee Sick Leave Donation. Discussion. Approve/Reject. Councilor Markas requested that the Council pass a policy allowing employees to donate accumulated sick leave. No action taken.

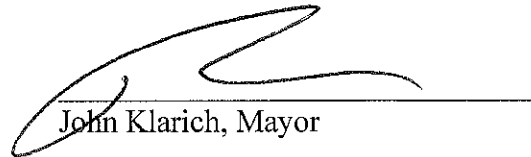
- L. Resolution 20-48 (Election). Discussion. Approve/Reject. Clerk Pervenanze stated that St. Louis County received an allocation of CARES Act dollars to be used for the election. Buhl will receive \$703 in the form of a grant from St. Louis

County. Motion by Markas to approve resolution 20-48. Supported by Lehman. Motion carried unanimously.

M. CIP Update/PPE #2. Discussion. Approve/Reject. Engineer Jammick updated the Council on the project. There has been more concrete than expected on State St. Motion by Lehman to approve PPE # 2 in the amount of \$150,613.12. Supported by Markas. Motion carried unanimously.

N. Buhl School (Closed Session). Motion by Lehman to close the open meeting. Supported by Milich. Motion carried and the Council went into closed session to discuss the Buhl School. Motion by Klarich to open the open meeting. Supported by Lehman. Motion carried unanimously. No action taken.

7. **ADJOURN:** Motion by Kuechle to adjourn the meeting. Supported by Milich. Motion carried unanimously and the meeting was adjourned at 8:10 P.M.



John Klarich, Mayor



Ryan Pervenanze, Clerk-Treasurer