

**MINUTES**  
**BUHL CITY COUNCIL MEETING**  
**BUHL CITY HALL**  
**01/17/2023**

Tuesday, January 17, 2023

6:30 P.M.

1. **CALL TO ORDER:** by Mayor Carter at 6:30 p.m.
2. **ROLL CALL:** Councilors Kealy, Towner, Hadrava, Mayor Carter, Foreman Pink, City Engineer Jamnick, City Attorney Kearney and Finance Manager Thronson
3. **REPORTS FROM DEPARTMENT HEADS:** Foreman Pink had no report. Mayor Carter asked him how the equipment is running. Foreman Pink stated that the sander truck was in for repairs for u-joints, etc. but that we have it back in operation.
4. **CITIZENS FORUM:** None
5. **COUNCIL ADDITIONS TO AGENDA:** Motion by Councilor Kealy to add in K1, L1 and M1 as additional board appointments. Supported by Towner. Motion carried unanimously.

**6. CONSENT AGENDA**

A. Minutes:

- i. Regular City Council Meeting- January 3, 2023

B. Claims:

- |                    |                     |
|--------------------|---------------------|
| i. Payroll #1      | \$ 10,678.83        |
| ii. Payroll #1.01  | \$ 5,709.81         |
| iii. Payroll #1.02 | \$ 1,003.68         |
| iv. A/P            | <u>\$148,773.03</u> |

**TOTAL**            **\$166,165.35**

Motion by Towner to approve the above meeting minutes and claims. Supported by Hadrava. Motion carried unanimously.

**7. BUSINESS:**

- A. Pay Estimate #3 Casper. Discussion. Approve/Reject. Engineer Jamnick stated that this is the final pay for Casper Construction on the housing project. He stated that there is still the paving, curb and gutter, etc. that Jola & Sopp is doing. Motion by Kealy to approve pay application #3 to Casper in the amount of \$31,610.86. Supported by Hadrava. Motion carried unanimously.
- B. Change Order #1 Casper. Discussion. Approve/Reject. Engineer Jamnick stated that this is a compensating change order and the amount is included in the Pay Estimate #3. The change order is an adjustment to the final quantities installed. Motion by Towner to approve Change Order #1. Supported by Kealy. Motion carried unanimously.

- C. RAMS Dues. Discussion. Approve/Reject. Motion by Hadrava to pay the 2023 RAMS dues in the amount of \$700. Supported by Towner. Motion carried unanimously.
- D. 2023 Audit Agreement with Sterle & Co. Discussion. Approve/Reject. Motion by Kealy to approve the agreement between the City and Sterle & Co. to perform the 2022 audit. Supported by Towner. Motion carried unanimously.
- E. The Hydeaway Request. Discussion. Approve/Reject. Motion by Hadrava to approve blocking off State Street from Jones Avenue to 213 State Street on February 11<sup>th</sup> from 8:00 a.m. to 1:00 p.m. Supported by Towner. Motion carried unanimously.
- F. Resolution 23-13. A Resolution Authorizing the Signature of Mayor Pro-Tem for Disbursement of Funds in the absence of the Mayor. Discussion. Approve/Reject. Motion by Kealy to approve Resolution 23-13. Supported by Hadrava.  
Voting for resolution: Councilors Kealy, Hadrava and Mayor Carter  
Voting against resolution: None  
Abstained: Councilor Towner  
Absent: None  
Motion carried and Resolution 23-13 was adopted.
- G. Elected Leaders Institute Class. Discussion. Approve/Reject. Motion by Kealy to approve Councilor Towner to attend the Elected Leaders Institute class. Supported by Hadrava. Towner abstained. Motion carried.
- H. Local Board of Appeals and Equalization Meeting. Discussion. Approve/Reject. Motion by Towner to approve holding the LBAE meeting on Tuesday, April 25<sup>th</sup> from 10:00 – 11:00 a.m. at the Buhl Kinney Senior Center. Supported by Kealy. Motion carried unanimously.
- I. Board of Appeal and Equalization Training. Discussion. Approve/Reject. Motion to approve any council member to take the LBAE training. Supported by Towner. Motion carried unanimously.
- J. Rink Attendant Hires. Discussion. Approve/Reject. Motion by Kealy to hire Xander Port and Skylar Ronner as rink attendants pending completion of pre-employment paperwork. Supported by Hadrava. Motion carried unanimously.
- K. Planning and Zoning Board Appointment. Discussion. Approve/Reject. Motion to appoint John Markas to the Planning and Zoning Board. Supported by Towner. Motion carried unanimously.
1. Motion by Kealy to appoint Shari Swanson to the Planning and Zoning Board. Supported by Towner. Motion carried unanimously.
- L. BEDA Board Appointment. Discussion. Approve/Reject. Motion by Towner to appoint John Markas to the BEDA Board. Supported by Kealy. Motion carried unanimously.
1. Motion by Hadrava to appoint Shari Swanson to the BEDA Board. Supported by Kealy. Motion carried unanimously.

- M. Library Board Appointment. Discussion. Approve/Reject. Motion by Kealy to appoint Cheryl Smilanich to the Library Board. Supported by Towner. Motion carried unanimously.
1. Motion by Kealy to appoint Shari Swanson to the Library Board. Supported by Hadrava. Motion carried unanimously.
- N. Council Appointment. Discussion. Approve/Reject. Motion by Kealy to table the item. Supported by Towner. Councilor Kealy stated she would like to be able to meet all of the candidates before voting. Motion by Kealy to hold a Special Council Meeting on January 31, 2023 at 6:00 p.m. to speak with the candidates and make the council appointment. Supported by Towner. Motion carried unanimously.
- O. Culture & Tourism Grant. Discussion. Mayor Carter stated that if there is an opportunity for funding the city should take a look at it. He spoke with Jim Plummer of the IRRRB regarding Mineland Reclamation grants and discussed if our dock and trails need work. The Culture & Tourism grant mentions historic preservation and there has been a lot of discussion of City Hall needing repairs. Councilor Towner suggested if there is a possibility of a new city public safety/works building that we hold off on City Hall and wait until the fall submission. Councilor Towner stated that the recreation board is working on a grant proposal. There was a question on how many grant submissions we can have. Finance Manger Thronson said she would look into this. No action taken.
- P. Councilor's Comments. Councilor Kealy stated that kids were sliding down a snow hill onto Pennsylvania Avenue and just laying in the street. She asked parents to talk to their children and asked if the city crew could put a snow pile to block the kids from sliding out onto the road and also cautioned drivers to be on the look out. She also thanked the city crew for taking snow out of the ends of the sidewalks. Councilor Towner asked Foreman Pink if there is a possibility of getting a snow pile near the upper rink for sliding. Foreman Pink stated that it is in the works.
- Q. Mayor's Comments. Mayor Carter thanked everyone for stepping up and volunteering to serve on the boards.
8. **ADJOURN:** Motion by Kealy to adjourn. Supported by Towner. Meeting was adjourned at 7:45 p.m.



Brandin Carter, Mayor

ATTEST:



Dianna Thronson, Interim City Clerk