

MINUTES
BUHL CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
4/15/2025

Tuesday, April 15, 2025

6:30 P.M.

1. CALL TO ORDER by Mayor Matthews at 6:30 p.m.

2. ROLL CALL:

Councilors: X Kealy X Loeffler X Teska-Erickson X Towner
Mayor: X Matthews

Administrator: X Jeffries
Public Works Foreman: X Pink
Attorney: Kearney
Engineer: X Jamnick
Fire Chief: Lehman
Police Chief: X Vukad
Finance Manager: Thronson

3. APPROVAL OF AGENDA/COUNCIL ADDITIONS TO AGENDA:

Administrator Jeffries asked to place additional item, 7.L. on the agenda –
Consider Accepting Perpetual Easement to Allow Ingress/Egress to 101 Jones
Avenue Rear Yard(s).

Jeffries also asked for consideration of a possible additional item 7.M. that may
be added to the agenda depending upon the outcome of discussions.

Motion by Teska-Erickson to approve the agenda as amended.

Supported by Towner.

Discussion. Approve/Reject/Table.

Motion carried unanimously.

4. REPORTS FROM DEPARTMENT HEADS:

City Police Chief (Interim) James Vukad:

Introduced himself and gave an overview and update on a number of matters -

Summarized the Department's activities in Buhl in March 2025 (52 police calls; average time 3.28 hours/day);

Reviewed the blight program, suggested placing information in the utility billings, and will conduct a blight "sweep" in the community beginning in early May –

Indicated the focus will be geared on compliance before prosecution – and expressed a willingness to work with those who appear to be trying to achieve compliance –

Reviewed citations issued in 2024 (4 court cases – all which went to collections; 8 actual property owner contacts) – and summarily reviewed the legal process –

It was noted that the City of Buhl does not receive any revenue from these activities -

Question was raised on what the process should be when a resident has a complaint about somebody else – the resident should contact the Chisholm Police and they will follow up with it from there –

Made cursory comments regarding a potential police matter at Service Dogs, LLC, and indicated that it is an active investigation and that no further information could be offered up at this time –

However encouraged the general public to not jump to conclusions based upon selective information solicited over social media -

City Public Works Foreman Trent Pink:

Noted that the sweeper head for the skid steer had arrived and staff is getting used to it –

Noted that the street sweeper has been employed a couple of times, and that the department is waiting for availability of the brush cutter from the Elm Tree Utilization Board -

Noted that the overall condition of the alleys are bad, and they are waiting for them to dry up –

Noted that hydrant flushing will occur within the next 6 weeks –

Reminded residents to pick up/clean up after their dogs –

City Engineer John Jamnick (JPJ Engineering):

Noted that the city met with the Minnesota Public Facilities Authority regarding the city's application to begin to receive bonding funding for the Water Tower Replacement project, and all looks in order at this time -

Administrator Jeffries:

Noted that the A/P total on the Claims Report of the Consent Agenda has been revised due to the removal of an item, and the Consent Agenda contains the updated information of the revised claims total -

Noted that the Long-Range Planning and Zoning Commission met in the last week and welcomed new commissioners Brian Kealy, John Klarich, and James Matthews to the commission -

Noted elections were held for 2025 as follows: President – John Klarich; Vice-President – Susan Trunk; Treasurer – James Matthews; and Secretary – Tony Jeffries.

Noted the Commission recommends approval of the Comprehensive Plan Update which will be addressed later in this meeting –

Noted the Commission recommends that the City consider granting permanent easement status or creating a public right-of-way in the alley on the west side of the 100 block of State Street –

Noted current events around town were discussed, including general blight conditions –

Introduced a potential new item, which is the window of opportunity to apply for fiscal year 2026 Congressionally Directed Spending project applications – which will be addressed under Other Business at this meeting –

Noted that there may be interest in filling a vacancy on the Recreation Board – more information is anticipated in the near future -

5. CITIZENS FORUM:

Melody Staffaroni; 321 Culver Ave.; Buhl, MN 55713

Raised several questions regarding the teen center, including where is it, the committee assembled to manage this project, what is that group

doing, whether there is a website created (for the artistic projects), whether compensation was mentioned or advertised when the committee was being assembled, the remuneration of committee members, the eligibility of certain expenses, and the payment to individuals providing artistic event services on an semi-regular basis –

Indicated it is her opinion that there may be a conflict of interest with paid presenters/teachers/instructors for the artistic events who are also (a) member(s) of the committee -

6. CONSENT AGENDA

A. Minutes:

Regular City Council Meeting – April 1, 2025

B. Claims:

i.	Payroll #7	\$ 15,005.72
ii.	A/P	\$ 90,065.11
iii.	Revisions to A/P	<u>\$ <1,561.77></u>
TOTAL		\$ 103,509.06

Motion by Kealy to approve the consent agenda as presented.

Supported by Teska-Erickson.

Discussion. Approve/Reject/Table.

An item in the amount of \$ 1,561.77 was pulled and removed from the claims list, resulting in a revised A/P total of \$ 88,503.84. This revision is noted and accounted for in the above listing -

Motion carried unanimously.

7. BUSINESS:

A. Review Local Board of Appeal and Equalization (LBAE) Meeting of April 15, 2025. – 36:00

Buhl's Local Board of Appeal and Equalization (LBAE) held an Open Book session jointly with representatives of the St. Louis County Assessor's office on April 15, 2025, at 10:00 a.m. at the Buhl/Kinney Senior Center, located at 302 Frantz Street.

Property owners were invited to discuss or appeal their valuation(s) and/or classification(s) of owned lands and/or buildings at this open book session.

The St. Louis County Assessor's office indicated that in 2024 there were five (5) arms-length sales transactions conveying property from one owner to another, which created the basis of the valuation analysis. These five properties comprise the content of the "City of Buhl; Residential & Land Sales Oct. 2023 – Sept. 2024" book (commonly referred to as the "Sales Book").

They are expected to also explain that, by state law, the Median Ratio (Estimated Market Values divided by Sales Prices) for a taxing jurisdiction (the City of Buhl) must be between 90% - 105%. Buhl's Median Ratio is expected to be within that prescribed acceptable window.

In 2024, as a result, the St. Louis County Assessor's office applied a 6% upward adjustment in valuation for all buildings and land values city-wide; this adjustment brought the Median Ratio to 95.1% for 2024.

As of April 11, 2025, zero (0) individuals had made contact with the City or the St. Louis County Assessor's office to appear in-person at this LBAE meeting, and zero (0) written comments were received,

Any additional information received after April 11, 2025, and any and all recommendations from the County Assessor to the LBAE will be summarized and provided in the near future.

Informational only.

Discussion:

No property owners signed up or appeared to be heard or to appeal their valuation(s) or classifications(s), and no written comments were received by either the City or the St. Louis County Assessor's office. One (1) resident appeared at the meeting to observe the activities.

The Median Ratio for valuation for the city for 2025 is 89.2%.

In general, some sections of the city were adjusted with a 5% increase in valuation; other sections by 10%.

The St. Louis County Assessor will be making their best efforts to physically visit all properties in the city throughout 2025 and to photograph the exteriors. No appointments will be attempted to be made prior to these visits.

B. Consider Approving Proposal from Arrowhead Regional Development Commission (ARDC) to Conduct a City of Buhl Comprehensive Plan Update.

The City has received a Project Proposal for a Comprehensive Plan Update from ARDC Planning, a division of the Arrowhead Regional Development Commission (ARDC). This proposal offers consulting services to the City of Buhl to facilitate an update to the City's Comprehensive Plan.

The most recent update to the municipal comprehensive plan was in 2015.

This activity will review and revisit the City's current community development strategies and initiatives, and will evaluate and recommend programming to continually better accommodate the City's long-range planning objectives.

Anticipated timeline for this initiative is approximately 8 months.

Proposed budgetary costs for these initiatives has been established at \$20,433.00.

This initiative has been funded by an existing Blandin Foundation grant allocation of \$20,000.00.

Recommendation is to accept the proposal from ARDC Planning to conduct an update to the City of Buhl Comprehensive Plan.

Motion by Kealy to accept and approve the Project Proposal from ARDC Planning to conduct a City of Buhl Comprehensive Plan Update, in an amount not to exceed \$20,433.00.

Supported by Towner.

Discussion. Approve/Reject/Table.

Motion carried unanimously.

C. Consider Approving Change Order No. 6 for the City-Wide Infrastructure Improvements Project (No. 19-599) to Casper Construction, Inc. in the Amount of <\$ 56,349.34>.

The City has received (from JPJ Engineering) Change Order No. 6 for the City Wide Infrastructure Improvements project in the amount of \$<56,349.34> to Casper Construction, Inc. (Primary Contractor).

This is a compensating change order, which adjusts the final pay item quantities to match the final quantities installed on the project in the field (upward, or downward).

The Engineer has determined that this work has been successfully completed and recommends approval of this Compensating Change Order No. 6 for this work.

The Administrator contends that there is \$14,879.28 which has been reflected as additional pay quantities to the Primary Contractor which are not necessarily appropriate to be reflected in this change order, as the (additional) work was to correct previous work (and/or errors/omissions in design) for which it is reasonable that there should be no additional City cost, as it was not in its control or action.

These items include:

1) Regrade Alley F (6/5/23)	\$ 8,118.28
2) Topsoil Restoration @ Penn & Mine (6/5/23)	\$ 850.50
3) Regrade Alley F (10/10/23)	\$ 3,985.00
4) <u>Replace Concrete steps @ Church (10/10/23)</u>	<u>\$ 1,925.50</u>
TOTAL	\$ 14,879.28

Recommendation is to consider denying the above Change Order No. 6 and request increasing the amount of this Change Order to \$<71,228.62>.

Motion by Matthews to deny Change Order No. 6 for Project No. 19-599 in the amount of \$<56,349.34> to Casper Construction, Inc.

Supported by Kealy.

Discussion. Approve/Reject/Table.

There remains a question as to whether there are “punch list” items which remain unfulfilled and to whether this compensating change order includes this –

A question was raised as to whether a repair to the steps at the First Lutheran Church received previous approval (it had) and as to why the City was getting involved with correcting damage on private property (the damage occurred due to construction equipment working on the (public) infrastructure project) -

Motion carried unanimously.

- D. Consider Approving Contractor’s Application for Payment No. 14 – FINAL for the City-Wide Infrastructure Improvements Project (No. 19-599) to Casper Construction, Inc. in the Amount of \$ 64,879.28.

The City has received (from JPJ Engineering) Contractor's Application for Payment No. 14 for the City Wide Infrastructure Improvements project in the amount of \$64,879.28 to Casper Construction, Inc. (Primary Contractor).

The Engineer has determined that this work has been successfully completed and recommends payment of the above amount for this portion of the work to the Primary Contractor.

This progress estimate includes a retainage amount of \$50,000.00, plus items related to additional work on BASE BID – PART 1, which includes:

1) Regrade Alley F (6/5/23)	\$ 8,118.28
2) Topsoil Restoration @ Penn & Mine (6/5/23)	\$ 850.50
3) Regrade Alley F (10/10/23)	\$ 3,985.00
4) <u>Replace Concrete steps @ Church (10/10/23)</u>	<u>\$ 1,925.50</u>
TOTAL	\$ 14,879.28

Recommendation is to consider denying the above request on the basis of being billed for punch list items for which should not necessarily absorb additional City cost.

Motion by Towner to Approve Contractor's Application for Payment No.14 - FINAL for Project No. 19-599 in the amount of \$ 50,000.00 to Casper Construction, Inc., and request the City Engineer to revisit remaining pay items on Project 19-599 prior to releasing additional funds.

Supported by Kealy.

Discussion. Approve/Reject/Table.

It was noted that it is very likely that Casper Construction would not be performing any more of the remaining punch list work –

A potential position is to deduct a portion of the retained monies and to hire other resources (companies) to correct the deficiencies and complete any other uncompleted work –

An additional alternate position would be to deny the final payment request and to hope that might motivate Casper Construction to mobilize and complete the unfinished work items-

Motion and support rescinded.

Motion tabled until further notice.

E. Consider Approving Amending City of Buhl Code of Ordinances Chapter 31, Sections § 31.04 and § 31.05 Concerning the Structure of the Buhl Economic Development Authority (BEDA).

The City has been evaluating the structure and composition of the Buhl Economic Development Authority (BEDA) for most of 2025 to date.

In order to implement changes or modifications to BEDA, City of Buhl Code of Ordinances Chapter 31 must be amended and approved to reflect these changes or modifications. This is accomplished through the Ordinance amendment process.

Amendments to Chapter 31, Sections § 31.04 and § 31.05 were proposed by the City and publicly posted on April 3, 2025. These proposed amendments may now be considered at this City Council meeting.

The proposed amendments address the number of City Councilors who shall be members of BEDA (currently 3; proposed to be 2), and the compensation BEDA members shall receive (currently unspecified; proposed to be \$1 per attended BEDA meeting).

Recommendation is to approve the proposed amendments to these Code of Ordinances sections.

Motion by Teska-Erickson to approve amendments proposed to the City of Buhl Code of Ordinances, Chapter 31, Sections § 31.04 and § 31.05.

Supported by Towner.

Discussion. Approve/Reject/Table.

Motion carried unanimously.

F. Consider Approval of JPJ Engineering, Inc. Invoice No. 2 for the Water Storage Improvements Project No. 09-061 in the Amount of \$8,560.00.

The City has been invoiced for professional engineering services and other professional activities performed by JPJ Engineering, Inc., for services related to the Water Storage Improvements project (JPJ Project No. 09-061).

This invoice is related to services rendered for the Invoice Period of February 2025 thru March 2025, and includes professional activities related to the above-referenced project.

Specifically, these charges are identified as (engineering) Design services performed and remitted by JPJ Engineering, Inc., in the amount of \$ 8,560.00.

Recommendation is to remit to JPJ Engineering, Inc. invoice No. 2 for professional services related to Project No. 09-061 in the amount of \$ 8,560.00 upon validation of the services performed.

Motion by Kealy to approve payment of Invoice No. 2 for Project No. 09-061 to JPJ Engineering, Inc., in the amount of \$ 8,560.00.

Supported by Teska-Erickson.

Discussion. Approve/Reject/Table.

Motion carried unanimously.

- G. Consider Approval of JPJ Engineering, Inc. Invoice No. 5 for the Buhl Business Block Development Initiatives Project No. 23-207 in the Amount of \$7,380.00.

The City has been invoiced for professional engineering services and other professional activities performed by JPJ Engineering, Inc., for services related to the Buhl Business Park (Block) project (JPJ Project No. 23-207).

This invoice is related to services rendered for the Invoice Period of February 2025 thru March 2025, and includes professional activities related to the above-referenced project.

Specifically, these charges are identified as Engineering Design services remitted by JPJ Engineering, Inc., in the amount of \$ 7,380.00.

Recommendation is to remit to JPJ Engineering, Inc. invoice No. 5 for professional services related to Project No. 23-207 in the amount of \$ 7,380.00 upon validation of the services performed.

Motion by Teska-Erickson to approve payment of Invoice No. 5 for Project No. 23-207 to JPJ Engineering, Inc., in the amount of \$ 7,380.00.

Supported by Towner.

Discussion. Approve/Reject/Table.

It was noted that these activities include the final design of the water main loop -

Motion carried unanimously.

H. Consider Resolution 25-17 Authorizing the City to Receive and Accept a Donation to the City of Buhl Recreation Board.

The City has received a donation from a local business and donor who has offered goods or currency to the City's Recreation Board as a financial contribution to help offset costs related to the City of Buhl civic events and other related recreational activities, as well as some donations expressly earmarked for the 2025 Easter event(s).

Specifically, the City has received a monetary (and other) donation from the following:

- Super One Foods - \$ 50.00 gift card;

The City wishes to recognize those who have contributed in continuing to make the City's important civic and recreational initiatives a popular success.

Recommendation is for the City to accept this donation.

Motion by Loeffler to authorize the City to accept a donation from Super One Foods to the City and its' Recreation Board as a financial contribution to help offset costs related to the City of Buhl civic and recreational programs, events, and other recreation related activities, to execute Resolution 25-17 concerning the same, and to acknowledge this donation with appreciation.

Supported by Kealy.

Discussion. Approve/Reject/Table.

Roll Call Vote: Kealy Aye, Loeffler Aye, Teska-Erickson Aye, Towner Aye; Matthews Aye.

Motion carried unanimously.

I. Consider Accepting Proposal for Portable Toilet Services for 2025.

The City typically provides portable toilet services in the seasonal months at four (4) locations throughout the city as follows:

Stubler Beach Campground (1 Standard and 1 Handicapped unit);
Stubler Beach (1 Standard unit);
Boat Landing/Bike Trail (1 Handicapped unit); and
Burton Park Pavilion (1 Handicapped unit).

The approximate rental season is for five and one-half (5 1/2) months – from mid-May through October.

Costs for 2024 were approved at \$2,150.00.

Staff now anticipates similar service costs in 2025 to be approximately 20 - 25% higher than in 2024.

Staff has solicited for these services, and has now received bids from two (2) service providers – including the same provider as utilized by the City in 2024.

Staff believes that securing services with a vendor who offers a damage waiver is more advantageous than a vendor who does not offer a similar provision.

Jeff's Restroom Rentals offers a damage waiver provision to protect against repair or replacement costs of damaged units.

Recommendation is to approve the procurement of portable toilet services for 2025 with Jeff's Restroom Rentals in an amount not to exceed \$2,725.50.

Motion by Kealy to approve the procuring of portable toilet services for 2025 from Jeff's Restroom Rentals in an amount not to exceed \$ 2,725.50.

Supported by Teska-Erickson.

Discussion. Approve/Reject/Table.

Comment noted that the cost of this may be slightly higher than usual due to the inclusion of damage waiver amounts, which are recommended to be opted for -

Motion carried unanimously.

J. Notice of Public Sale of State Tax-Forfeited Land – New Forfeiture Sales from St. Louis County Land & Minerals Department.

The St. Louis County Land and Minerals Department has provided notice of an upcoming Public Sale of State Tax-Forfeited Land – New Forfeiture Sales in Buhl in the near future.

This process is to conform with Minnesota Statute 282.005.

Specifically,

Parcel No. 115-0020-03490 – Lot 6, Block 13, BUHL FIRST ADDITION,

a single-family residential structure with associated detached residential garage, located at 602 Wabigon Avenue, is being offered for sale by St. Louis County.

The initial online auction for this Tax-Forfeited Settlement Sale will begin April 24, 2025, and close May 8, 2025, on publicsurplus.com. Anyone wishing to attempt to acquire this property must do so through the auction process.

Should this property be unsold after this process, it will be available at the initial price of \$14,900.00 over-the-counter at St. Louis County offices; should the property remain unsold, it will be again placed for auction beginning June 12, 2025 and closing June 26, 2025.

Additional information, as well as full listings of properties for sale, can be viewed at stlouiscountymn.gov/landsales.

Informational only.

K. Notice of St. Louis County Household Hazardous Waste Collection 2025 Schedule.

St. Louis County has released their 2025 Household Hazardous Waste (HHW) Community Collection Schedule.

This schedule will be posted in City Hall for public consumption.

The Hibbing Transfer Station and the Virginia Regional Landfill accepts HHW from county residents Tuesdays (Virginia only) and/or Saturdays (Virginia and Hibbing) from 8:00 a.m. – 1:00 p.m. throughout the year.

Thirteen (13) community collection events at twelve (12) other County Solid Waste sites are scheduled between May and September.

Business Hazardous Waste Collections for Very Small Quantity Generator (VSQG) businesses are scheduled in Ely on June 5, in Hibbing on July 16, and Virginia on August 13, 2025.

Pharmaceutical collections and disposal services for prescription medications in any form from households are also now available at eight (8) locations, including the Hibbing Sheriff's Department and the Virginia Sheriff's Department Monday through Friday from 8 a.m. to 4:30 p.m.

Needles, syringes, lancets, and thermometers are NOT acceptable materials at these locations.

The St. Louis County Environmental Services Department flyer on these collections is attached for reference.

Informational only.

OTHER BUSINESS:

- L. Consider Accepting Perpetual Easement to Allow Ingress/Egress to 101 Jones Avenue Rear Yard(s).

On November 25, 2024, the City Council voted to grant an access easement for ingress/egress to the owners of properties located at 99 and 101 Jones Avenue in Buhl. This action does not include permanent parking provisions.

This permanent easement for the owners of 99 Jones Avenue was approved on March 18, 2025.

A permanent easement also needs to be granted allowing traversing over City property to access the 101 Jones Avenue address, as the only way to access the rear yard of this address and an associated detached garage on the contiguous property to the west is by crossing City of Buhl property. No developed or established road or road right-of-way exists in this area, nor do any other specific permissions.

The City Attorney has drafted this easement, which shall be permanent and shall run with the land, and shall apply to Julia Ann Joyal, as well as her heirs and assigns. This easement is attached for City Council consideration.

This instrument is specific and exclusive to property owned by Julia Ann Joyal as described above.

The City Engineer has previously reviewed and created property descriptions for inclusion into this easement.

Recommendation is approve this easement agreement.

Motion by Teska-Erickson to approve the Easement Indenture between the City of Buhl and Julia Ann Joyal for ingress, egress, and utility purposes to the properties located at 101 Jones Avenue and adjacent to the west thereof in Buhl, Minnesota, in the amount of \$ 1.00 and other good and valuable consideration.

Supported by Towner.

Discussion. Approve/Reject/Table.

Question was raised as to why this could not be done under one (1) action, rather than several actions which are parcel and property specific –

Reason given was that this was a City Attorney advisal and preference to treat independently -

Motion carried unanimously.

M. Consider Applying for FY 2026 Congressionally Directed Spending.

The City has recently received information that the window for applications for projects potentially eligible to received fiscal year 2026 Congressionally Directed Spending (CDS) funds is open, however it is only open for the period of approximately one (1) week –

It was also noted that, since CDS projects were walked-back in 2024 (for fiscal year 2025 funding) and no projects received funding, that these projects would receive priority in 2026 over newly-received projects –

Buhl has not at this time identified any specific solid or concrete projects to seek CDS funding support from, and it is not reasonably possible to come up with any project by the time the 2025 application window closes–

Recommendation is to not apply for potential CDS funding in 2025.

Motion by Matthews to not apply for potential Congressionally Directed Spending funding in 2025.

Supported by Towner.

Discussion. Approve/Reject/Table.

Motion carried unanimously.

N. Consider Possible Repair to Civil Defense (CD) Siren.

The Administrator reminded all that the CD siren on Forest Street is audibly inoperable, and that it has not been conclusively determined what the issue is, however it may be likely the “chopper motor” may be non-functioning and replacement of that unit may reach several thousand dollars –

It was also noted that cellular technology, and the greater utilization of “amber alerts” may be reducing the dependence and use of CD siren systems, a trend anticipated to be continued into the future –

It was noted that the company identified as able to effect this issue is located in Michigan and only visits this area infrequently, however an

alternative company located in Bemidji, MN has now been identified and may be able to effect this condition –

Motion by Matthews to direct the Administrator to pursue estimates on repair to the Civil Defense siren located on Forest Street near Whiteside Avenue.

Supported by Teska-Erickson.

Discussion. Approve/Reject/Table.

The question was raised as to the expected lifetime of such an asset; it was noted that the existing siren is approximately twelve (12) years old –

The Administrator noted that there likely will be cost related to identifying the issue, as well as costs related to repairing the issue-

Motion carried unanimously.

O. Consider Repair of Commercial Stove/Range at the Buhl/Kinney Senior Center.

It was noted that there are some residents concerned about the performance of the commercial stove at the Buhl/Kinney Senior Center -

Motion by Matthews to direct the Administrator to arrange for a commercial kitchen service company to engage in service/repair to the commercial stove/range at the Buhl/Kinney Senior Center.

Supported by Teska-Erickson.

Discussion. Approve/Reject/Table.

It was noted that a portion of this research has previously included looking into the air exchange system in the building – this does not appear to be related to any issues with the appliance, however -

Motion carried unanimously.

P. Consider Further Defining the Responsibilities of Groups Utilizing City-Owned Buildings.

This item will be pursued and accelerated in the upcoming future – and will include the Curling Club, the Senior Center, and the Library -

Q. Status Update on Dilapidated Property Located at 98 Forest Street.

The Administrator indicated that this matter has been forwarded to legal and a court proceeding was attempted to be entered into, however this item was not forwarded to the prosecutorial route as it was meant to and needs to be directed into this category –

The Administrator will continue to research and pursue any potentially available funding to assist in these efforts –

R. Councilors' Comments.

Councilor Kealy –

Inquired as to whether the Spring Clean-up has been scheduled yet – and noted it should be before June 27 -

Councilor Loeffler –

Noted that Babysitter Training is scheduled for May 31 – free for ages 11-18 -

Noted that May 4th is National Firefighters Day, and offered appreciation and thanks to all who contribute in this arena -

Councilor Teska-Erickson -

Noted that the mold remediation project at the EMS Hall has been met with positive response from users of the facility – and forwarded their thanks to the City for addressing the situation -

Noted that a dehumidifier may further improve the conditions at the facility – there is one already in place -

Councilor Towner –

Noted that should the city decide to consider outsourcing leasing arrangements for vehicle parking on the city-owned property east of the Martin Hughes School off of Pennsylvania Avenue, that truckparkinglot.com indicated

they are a full service company and may be able to manage this –

Indicated that the annual recreation Board clean-up initiative is scheduled for Sunday, May 4th at 1:00 p.m. –

Reminded all that the Easter Egg Hunt is scheduled for April 19 at 1:00 p.m. at Burton Park –

S. Mayor's Comments.

Thanked all for a productive meeting -

8. ADJOURN:

Motion by Kealy to adjourn.

Supported by Teska-Erickson.

Motion carried unanimously and the meeting was adjourned at 8:13 p.m.



James Matthews, Mayor

ATTEST:



Tony Jeffries, City Clerk