



# Buhl Public Library Board - MINUTES

---

For meeting held on  
**Tuesday, March 24, 2026, at 5:30 p.m.**

**Call to Order:**

Cheryl called the Library Board meeting to order at 5:30 p.m.

**Roll Call:**

Present: Cheryl Smilanich, Peggy Fabish, Kristian Conger, & James Conger.

Absent: Linda Keller

Guests: None.

Library Staff: Phantajia Duty

**Minutes:**

Minutes from the December 18 2025 and March 19, 2026, Library Board meeting were reviewed. Motioned by Peggy to approve the Minutes into record; seconded by Cheryl. All in favor; motion carried.

**Expenditures for the period:**

Expenditures from February 21, 2026 through March 24, 2026 were reviewed.

**Librarian's Report:**

Monthly paperwork:

- **Petty cash:** \$88.65
- **Deposit of receipts:** February 2026: Copy & Fax Charges (\$73.85); Sale of Library Books (\$3.00); Library Fines (\$11.80)
- **Time Sheets:** Pay period # - hours:
  - Tajia: #5 – 49.75; #6 – 51.75.
  - Carmen: #5 – 8; #6 – 23;
- **Statistical Reports:** February 2026 were reviewed by board members.
- **Financial Statements:** City of Buhl Expenditure Guideline for the Library dated March 2026, was distributed to and reviewed by board members.

Legacy Events/Library Events:

- Dance lessons provided by Sophia McLaughlin on February 27, 2026 (8 attendees).
- Soapstone carving scheduled for March 26, 2026 from 1 PM to 4 PM. 12 attendees scheduled thus far.

ALS Trainings & Meetings:

- March 3, 2026: Zoom meeting to discuss City Council's consideration for removing ALS. Additional information from Molly forthcoming.
- April 10, 2026: Directors Funding Summit at ALS.

Staff Scheduling:

- Tajia will be in Texas July 7 – July 30, 2026.

Library Maintenance and/or updates: None.

Building Maintenance and/or updates: Roof construction begins during first week of April

2026

**Unfinished Business:** None.

**New Business:**

- Buhl 125 Year Celebration:

- 125 Committee wants to sell t-shirts at Library. Library Board felt that advertising in Library was okay, but no sales at Library.
- James and Kristian will open and supervise Library June 17, 2026 (Saturday) to allow attendees to view 125 anniversary displays and will open and supervise cleaning on June 18, 2026.
- Youth Group: Renee Loeffler wants Youth Group to meet 2 days per week at Library from 3:45 PM to 6 PM. Vote deferred pending additional information.
- Homeschool Group: Homeschool group wants to rent basement room to meet every Friday at 4:30 PM. Vote deferred pending additional information.

**Adjourn:**

- Next Board Meeting scheduled for Thursday, April 16, 2026, at 5:30 p.m.
- Motioned to adjourn by Kristian; seconded by Peggy. All in favor; motion carried.
- Library Board meeting adjourned at 6:09 p.m.

\_\_\_\_\_  
  
 Signature

Date

\_\_\_\_\_  
  
 Signature

Date

*Prepared by: James Conger*