

MINUTES
BUHL ECONOMIC DEVELOPMENT AUTHORITY MEETING
BUHL CITY HALL

03/26/2026

Thursday March 26, 2026

5:00 p.m.

1. CALL TO ORDER:

Meeting called to order by President Towner at 5:00 p.m.

2. ROLL CALL:

Present were Commissioners Erickson, Swanson, Markas, Matthews, and Towner.

Also present was Secretary Jaeger and David Johnson from All Slopes Roofing.

Commissioner Lehman was absent and one commissioner seat is still vacant.

3. APPROVAL OF MEETING MINUTES:

Regular meeting of February 26, 2026

Regular meeting of November 6, 2024

Motion by Commissioner Matthews to approve February 26, 2026, Minutes.

Supported by Commissioner Matthews.

Aye: President Towner and Commissioners Erickson, Swanson, Markas, and Matthews.

Absent: Commissioner Lehman.

Motion passes.

President Towner commented on the November 6, 2024, minutes there were four commissioners present but in 5(A) there was a motion of 2-1, with 1 abstention. President Towner stated that he had listened to the minutes and did not hear a "no" vote. President Towner also stated that Secretary Jeffries was diligent at marking who voted nay.

Commissioner Lehman joined the meeting at 5:02pm.

Commissioner Matthews stated that he was at that meeting and does not remember anyone voting against the motion.

Secretary Jaeger stated that the minutes read as if there are two ayes, one nay, and one abstention.

President Towner states that there was no vote of nay on the recording. President Towner played the portion of the meeting recording from the November 6, 2024, meeting.

The commission agreed, after listening, that there was no nay vote on the recording of the November 6, 2024, meeting.

President Towner motioned to approve the November 6, 2024, minutes with the amendment of the votes of 5(A) from a 2-1 vote, with one abstention to a 3-0 vote, with one abstention.

Supported by commissioner Matthews.

Motion passes unanimously.

4. FINANCIAL REPORT:

Commissioner Swanson stated that she would like to abstain because she was not present at that November 6, 2024, meeting.

The motion had already passed, so commissioner Swanson's abstention does not hold.

Demand Deposit Marketplace (YTD)	\$248,252.23
BEDA Revenue (MTD)	\$1,625.00
BEDA Expenditures (MTD)	\$2,251.56
March Claims	\$2,215.50
BEDA Lease Payments Due	\$20,644.68

Secretary Jaeger stated that she had spoken with Eric Anderson and updated him that BEDA would like him to pay \$1,000 over his normal monthly rent to remedy his delinquency amount. Secretary Jaeger stated that Mr. Anderson stated that \$1,000 extra would be doable.

Commissioner Swanson stated that she does not believe that the Costin Group should be paid for by BEDA because it is not benefiting BEDA or the City of Buhl.

Commissioner Matthews stated that the Costin Group had been present when he had visited the capital that morning.

Commissioner Swanson stated that the Costin Group works for many entities.

Motion by Commissioner Lehman to approve the financial report.

Supported by Commissioner Matthews.

Aye: President Towner and Commissioners Erickson, Markas, Matthews, and Lehman.

Nay: Commissioner Swanson opposed due to the payment to the Costin Group.

Motion passed 4-1.

5. BEDA COMMISSIONER REPORTS:

Commissioner Swanson:

Commissioner Swanson stated that she had not talked with the renters recently, but Eric Anderson had said he would go to City Hall to make a payment plan.

Secretary Jaeger stated that Eric Anderson had gone to City Hall to set up a payment plan.

6. BUSINESS:

A. Whiteside Industrial Park Repairs

Tabled from previous meeting.

BEDA commissioners previously agreed to add Whiteside Repairs to the March 2026 agenda. Roof repair was suggested to be the initial priority for the rental buildings in Whiteside.

David Johnson from All Slopes Roofing reached out and stated that BEDA had previously signed a contract for the business of repairing all of the buildings roofs in Whiteside Industrial Park. According to the Minutes from the May 26, 2022, meeting, the BEDA Commission only approved the quote for repair from All Slopes Roofing for \$37,000 for the building occupied by Craig Laurich.

President Towner stated that BEDA had tabled this discussion previously. During that time David Johnson from All Slopes Roofing had reached out about a previous contract from 2022 that his company had with BEDA.

Mr. Johnson had stated that the previous BEDA Commission had approved the contract to hire All Slopes Roofing to repair all of the roofs in the Whiteside Industrial Park.

President Towner stated that after reviewing the minutes and the signed contract, the previous BEDA Commission had only approved the repair of one roof at the price of \$37,000.

Mr. Johnson stated that they had approved to do one roof a year.

President Towner stated that BEDA would like the roofs at Whiteside Industrial Park assessed and graded as to which roofs should be repaired before others.

Mr. Johnson stated that All Slopes Roofing would be able to do that.

Commissioner Swanson asked Mr. Johnson if he would be able to give bids on the roofs at the same time as his assessment.

Mr. Johnson stated that there would be an eight percent increase in the original contract bid amount.

Mr. Johnson asked if BEDA would be looking at repairing the same buildings as the previous contract states.

Mayor Matthews stated that Eric Anderson is the only tenant complaining about his roof at this time. BEDA shouldn't waste the time of All Slopes Roofing by looking at assessing each of the roofs and just fixing the one roof. BEDA will most likely only repair one roof this year.

Commissioner Swanson stated that she would like to hire locally but knows that there are rules that require BEDA to put this project out for competitive bid. Commissioner Swanson stated that BEDA then can accept whichever bid they would like.

Commissioner Matthews stated that BEDA still is not going to have all of the roofs repaired in the Whiteside Industrial Park.

Commissioner Erickson stated that there still needs to be a "game plan" of when they are due. Commissioner Erickson stated that this would be preventative maintenance.

President Towner stated that this will help BEDA be able to budget appropriately each year.

Mr. Johnson stated that he would be happy to do it.

President Towner asked if there was a current map delineating each building in the Whiteside Industrial Park.

Secretary Jaeger stated that she had a map that showed each of the buildings and their addresses.

Motion by Commissioner Swanson to have Mr. Johnson of All Slopes Roofing go out and inspect each roof in the Whiteside Industrial Park except for building one and tell BEDA which roof should be done first.

Commissioner Lehman stated that if we know which building should be repaired first, why don't we also put the work out for bids.

Commissioner Erickson stated there could be two roofs that need to be repaired right away.

Commissioner Swanson stated that buildings three or four also have a leaky roof.

Commissioner Markas stated that the contract that the Commission had previously received is good for five or six years.

President Towner stated that because BEDA is approving the work now, BEDA would still need to go out for bids.

President Towner stated that the BEDA Commission had not approved the entire contract from All Slopes Roofing and instead had approved the repair of building one's roof.

Mr. Johnson stated that the Commission had agreed to replace one roof a year.

Commissioner Markas agreed that the BEDA Commission in 2022 had decided to do one roof a year and the Commission in 2023 did nothing.

President Towner stated that he knew nothing of this

Commissioner Swanson stated that she still wants to make the motion to have the Whiteside buildings inspected.

President Towner stated that Commissioner Swanson's original motion still stands.

Commissioner Swanson stated that there should not be a bid entered without other companies bidding because the bidding requirements the city needs to follow. Commissioner Swanson asked Mr. Johnson if he could just give a "ballpark" figure and save his bid for when BEDA opens the bidding.

Commissioner Erickson asked Mr. Johnson if he was just going to tell the Commission what the life expectancy of the Whiteside roofs are.

Mr. Johnson confirmed that was what he was going to do.

Commissioner Markas stated that Mr. Johnson had said that the bids would go up 8% on the original bids given to BEDA.

Commissioner Swanson asked Mr. Johnson if he would be able to have the assessment back by the next meeting on April 30, 2026.

Mr. Johnson stated that he would have the assessment of the Whiteside building roofs back by that date.

Commissioner Lehman stated that he was just clarifying that this would be an inspection and no work would be completed.

Commissioner Swanson stated that yes, that is all that is being done.

Supported by Commissioner Erickson.

Motion passed unanimously.

Mr. Johnson exited the meeting.

Commissioner Lehman stated that the roofs should be sent out for bids.

President Towner stated that the commission doesn't know how many roofs will be replaced at this time and that could change the amount of the bids given.

Commissioner Erickson stated that mobilization will be a cost, so if there are two roofs being done, BEDA would like to ask for those bids at the same time instead of separately.

President Towner stated that our official budgeted amount for Whiteside maintenance was \$20,000. An adjustment to the budget may be necessary.

Commissioner Lehman stated that the commission is aware of one roof that is actively leaking. Commissioner Lehman stated that the commission should just start on that roof and do one a year.

Commissioner Swanson stated that DuChamp's building is also leaking.

President Towner stated that it would be nice to know if it could be repaired for now instead of being replaced.

Commissioner Swanson stated that this is where inspections will come in handy.

President Towner stated that sending bids out at next months meeting wouldn't set the commission back too far.

Commissioner Swanson stated that it wouldn't be a bad idea to call out for bids on the Anderson building's roof and if the assessment shows that another building roof should be renovated that building can be added. Commissioner Swanson stated that at least the commission would have one building to start with.

Commissioner Lehman stated that spring is here and roofer's schedules will be filling up.

Motion by Commissioner Lehman to put the Anderson building roof up for bid.

Supported by Commissioner Swanson.

Motion passed unanimously.

B. Industrial Lot Pricing in Buhl's Business Block

Tabled from the February 26, 2026, meeting.

An interested party called to enquire about pricing of the Industrial Lots in the Buhl Business Block. The lot pricing has not been updated since 2013.

See attached Resolution with purchase prices and spreadsheet with current EMVs.

The Commission during the February meeting stated that BEDA had approved a plat map that is different from the one on the county website, but it was never followed through with.

President Towner stated that this item was tabled from the previous meeting agenda due to scheduled council working session.

President Towner stated that his thoughts are to not put a price on the frontage lots that are expected to have the most work done on them with the funding the city has received. President Towner stated that he doesn't think it would hurt to price the undeveloped lots in the back corner.

Secretary Jaeger stated that the current plat map is the one that is on the St. Louis County Land Explorer site. The plat map that has been printed in the packet has not been finalized.

Commissioner Swanson stated that if the lots were to be priced, the old plat map would be what the commission would have to go by since the new map has not been finalized yet.

Commissioner Towner stated that he believes the newer version of the plat map should be approved soon.

Secretary Jaeger stated that was the previous question. Does the City Council need to approve the plat change? Secretary Jaeger stated that when the plat was previously approved by BEDA it was stated in the minutes that it would go to the City Council for approval, but it never did.

President Towner stated that it should be added to the next City Council agenda.

Commissioner Swanson and Towner do not believe that any lots should be sold at this time, until the new plat map is submitted to the county.

Commissioner Matthews stated that the commission just needs the square footage of the new lots from JPJ.

Secretary Jaeger asked if the lots had been surveyed for the new plat map that was approved by BEDA.

President Towner stated that he just knows of JPJ's report of the lots ranging from half an acre to one and a quarter acre.

Commissioner Markas stated that he believes JPJ has the square footage of the lots. Commissioner Markas believed they had been staked and surveyed.

Commissioner Matthews stated that JPJ's software should be able to determine square footage.

President Towner stated that they should be able to get close enough square footages for pricing.

Commissioner Matthews stated that the commission can then decide how many dollars per square foot should be charged for each lot.

Commissioner Swanson stated that it would help reduce the cost for a buyer if it had already been surveyed and the stakes are out there.

Commissioner Matthews stated that JPJ didn't want to commit to this plat map because the commission kept changing its mind. Commissioner Matthews stated that he doesn't believe that JPJ staked or surveyed it because they were not sure if BEDA was committed to the plat.

President Towner stated that whether JPJ staked the lots or not they should be able to come up with square footage.

Commissioner Markas asked if the printout from the packet is the final design of the plat map.

President Towner stated that it was the design the BEDA had approved.

Commissioner Swanson asked if there was access to all of the lots.

President Towner stated that there is by the addition of the road through the middle.

President Towner asked the commission if they would like to table the topic until the plat is finalized with the county, until the commission knows the square footage of the lots, or both.

Commissioner Matthews stated that the commission at least needs the square footage.

President Towner stated that since the commission isn't in a rush to sell the lots, it would be ok to wait for the square footage and the approval of the plat by the city council. President Towner also stated that the lots on the frontage road should have higher pricing per square foot than the lots in the back until utilities are added to them.

Commissioner Matthews also stated that the amount of site cleaning and prep would also need to be taken into account.

President Towner asked that since the City Council is hiring a realtor to market residential lots would it be beneficial to have the business park lots appraised at the same time or does the commission think we will not be ready by then?

Commissioner Matthews stated that with his experience there are usually different residential realtors than commercial realtors. Commissioner Matthews stated that it doesn't hurt to ask though.

Clerk Jaeger stated that if the council chooses a realty to go with, they could have commercial realtors.

Motion by President Towner to send the Buhl Business Park plat mat to the City Council for approval.

Supported by Commissioner Matthews.

Motion passes unanimously.

C. Buhl Revolving Loan Fund Program

Tabled from previous meeting.

In previous years, BEDA had a loan program to support economic development projects that would benefit the City of Buhl. New and expanding businesses could request a low-interest rate loan from BEDA for up to ½ of the cost of a project. The projects would need to follow certain criteria to be able to receive a loan. The loan sizes were \$5,000-\$50,000 and ranged from 7-20 years.

President Towner would like BEDA to consider implementing a Revolving Loan Fund Program to support economic development within the City of Buhl.

President Towner stated that BEDA had reviewed the revolving fund program off and on. President Towner stated that he had been looking for the different programs that other entities had; municipalities, EDAs, IRRR, and AEOA. He stated that he looked at the programs they have available and some are grants and some are loans. The programs included:

- Property/Building Acquisition
- New Building Construction
- Renovation
- Improvements
- Equipment
- Inventory
- Energy Retrofit

President asked if the commission wants to help individuals acquire a building and new Building Construction was another category that could be included. Store front improvements were a previous program BEDA had and could fall under renovation. Improvements and code compliance could tie in with renovations. Machinery and equipment purchases is what Billy's Bar did with the program for the purchase of a new furnace.

Commissioner Markas asked if we are going to put a number out there because the commission doesn't have anyone asking for this now.

President Towner stated that some of the categories would have different price ranges. New construction would be a much bigger project than putting in a furnace.

Commissioner Swanson stated that in the past business owners and residents would come up with a project plan and the commission would decide whether they would like to help fund it. Commissioner Swanson stated that acquisition and new construction can be a scary thing because there is a lot of risk involved.

President Towner stated that it would be prudent for the commission to have the program in place for when someone comes in with a proposal.

Commissioner Swanson agreed.

President Towner is asking the commission to decide which programs to start with. Then, if someone comes to the commission with a proposal for something not listed, the commission will then have the framework needed to move forward and modify as needed.

President Towner asked the commission if there were any categories from the list that should not be included in the beginning. President Towner gave the example that inventory can be tricky because it is hard to secure the debt.

Commissioner Markas stated that the program should start by keeping toward the building aspects.

President Towner's opinion is to include improvements and renovations, especially when it comes to code compliance. President Towner asked the commission how they felt about construction and acquisition because they are higher in price. President Towner stated that the commission wouldn't be funding the entire project but could instead be a 1:5 match.

Commissioner Markas stated that the commission shouldn't include construction and acquisition because the business will more than likely have funding already to cover that.

Commissioner Swanson agreed and stated that if the commission's help was needed after the fact, they would help then.

President Towner would also like to include energy retrofit and equipment.

Commissioner Swanson stated that she would be ok with inventory if they have an established business and come to the commission with a project plan outlining a new business venture. Commissioner Swanson stated that inventory won't be as costly as acquisitions and construction.

President Towner stated that the commission can set separate caps for each part of the program.

Commissioner Swanson stated that if the commission left more categories in the Revolving Loan Fund Program, the more likely people would come to the commission for assistance.

President Towner asked the commission if they should keep all of the categories as part of the program and set different caps for each category.

Commissioner Matthews stated that he agreed with Commissioner Swanson that acquisition of property or a building can be a very risky endeavor. Commissioner Matthews stated that the commission could leave it in so there is the option of making decisions on a case-by-case basis.

Commissioner Swanson stated that BEDA is a small entity and would suggest leaving property/building acquisition and new building construction out of the program.

Commissioner Erickson stated that all decisions would be decided off of the business plans that were proposed to the commission.

President Towner stated that BEDA has approximately \$250,000 in savings but would suggest not using that for this program. There is about \$167,000 in the checking and BEDA only needs about \$60,000 to operate. President Towner suggests designating \$100,000 from the checking to the Revolving Loan Fund Program.

Commissioner Markas stated that the city is talking about building a Government Service Building and BEDA should set aside \$250,000 for that.

President Towner agrees that the money in the savings should be left untouched by the program.

Commissioner Markas reminded the commission that Whiteside roofs still need to be redone.

Commissioner Lehman stated that the program should be looked at on a case-by-case basis, with which the commission would decide how much to fund each project.

President Towner stated that the program should be written out regardless so there is a framework of what the program will look like. This would help to speed up the process for when someone makes a proposal to the commission for funding.

President Towner stated that the current Revolving Loan Fund Program was written twenty-seven years ago.

President Towner stated that what he is hearing is to leave all parts in the Revolving Loan Fund Program and the commission will look at project proposals on a case-by-case basis.

President Towner stated that other cities that he had looked at also offer grant programs.

Commissioner Swanson asked if we were also deciding on offering grants.

President Towner stated that is up to the commission. President Towner stated that the grants the other cities offered were \$1,000 or less.

Commissioner Swanson stated that she is not sure if BEDA should be spending the public's taxes this way.

President Towner stated that the grants would be going toward fixing up business, which in turn would help residents property taxes, so they would recoup it in a way. President Towner stated that he is personally against offering grants, but the decision is up to the commission. President Towner stated that cities are calling this type of grant a "spruce up" grant and it is only offered up to \$1,000. Otherwise, the commission can just focus on the low-interest loans.

Commissioner Swanson stated that her opinion is to focus on the low-interest loans.

President Towner stated that he has also seen business incentive programs for utilities. An example would be to cover 20% of the utilities cost for the first six months. President Towner recommended leaving these options for further down the road because he is not sure if these are funded by the EDAs or the city utilities funds. President Towner asked if the commission would like to look into that.

Commissioner Lehman stated not at this time.

President Towner stated that the commission will leave out grants and business incentives at this time. President Towner stated that term leases may have to vary by category. President Towner asked the commission if interest rates should vary or if the interest rate should be set at an overall percentage. President Towner stated that in 1999 loan program the interest rate was set at 4% but in the store front improvement category was set at 2%.

Commissioner Swanson stated that the commission should have language that said, "less than the current rates." The commission could have the flexibility to adjust the interest rates at the time.

President Towner asked if Commissioner Swanson if she would like to set the interest rate at the time of going over a proposal.

Commissioner Swanson stated yes because the federal rates have fluctuated a lot.

Commissioner Markas stated that we should set the interest rate to 3.2%, which is what our savings interest rate is set at.

President Towner stated that he isn't opposed to a low-interest rate and getting a small amount back.

Commissioner Swanson agreed and stated that BEDA has the money to loan, and the commission should base the interest rate on what is wanted back from the loan.

President Towner stated that the 1999 loan program stated that "interest rates are to be negotiated but shall be no less than 4%. President Towner asked the commission if they wanted to keep the same verbiage.

Commissioner Markas stated that his opinion is to set it at 3.2%.

Commissioner Swanson stated that she would like the wording for the interest rate to say, "it could be negotiated but shall be less than market rates."

President Towner asked how the commission would determine market rate.

Commissioner Swanson stated that the commission could base it on B2 banks' interest rates and the term of the lease.

Secretary Jaeger stated that interest rates on checking and savings accounts are different than interest rates on loans.

Commissioner Erickson asked the commission if the goal is to make a profit off of the Revolving Loan Fund Program. Commissioner Erickson stated that the commission is providing these loans to help the businesses. Set the rate at 2%

and be done. Commissioner Erickson stated that if the rate isn't set it could look like people are getting preferential treatment if someone's interest rate is lower than someone else's. Commissioner Erickson stated that the rates need to be fair.

Commissioner Swanson stated that she still likes the wording "to be negotiated" because of the fluctuation in the market.

President Towner stated that the commission has room to negotiate on the length of the term and how much is being matched. President Towner stated that the commission hasn't even talked about the origination fee but can get into that later. President Towner also mentions prepayment incentives, but his opinion is he doesn't like how it is structured. President Towner stated that at this point the commission should organize the categories and set the term length.

Commissioner Swanson stated that in all the time she has been on the BEDA Commission, she only remembers giving a loan out one time and that was to Billy's Bar.

President Towner stated that was the only loan he was aware of but stated that in the financial reports there are funds for Storefront and Economic Development loan funds.

President Towner stated that BEDA could leave a window from \$5,000-\$50,000 depending on the category.

President Towner stated that a motion is not needed now and that the commission will come back to the topic at a later date.

D. Website Quotes

The City of Buhl recently was approved for a .gov domain. The city will be changing over emails and its website domain shortly due to this change. With the changes the council had suggested looking into different website options. Because BEDA pays for the city website included are the quotes for your review.

Secretary Jaeger stated that it is mandatory for the City of Buhl to change to a .gov domain because of the elections that the city holds. The .gov domain is more secure. Secretary Jaeger stated that WA Fischer will no longer be able to host the city's emails but could potentially still host the website. Secretary Jaeger stated that the city website had just been renewed in January of 2026.

Commissioner Swanson asked if this change to .gov will affect the elections this year.

Secretary Jaeger stated that it won't.

Commissioner Swanson stated that the city would then have two websites.

Secretary Jaeger stated that the city will need two websites for a while so that the old site will direct people to the new site. Secretary Jaeger stated that the website through WA Fisher is very basic and BEDA does not pay a lot for it. Secretary Jaeger stated that in her opinion the Munibit website was the best option. Secretary Jaeger stated that it was very user friendly and had all of the options that the city would need.

President Towner stated that he had went on some of the example websites and said they looked really nice.

Commissioner Swanson asked if CivicPlus had been looked at.

Secretary Jaeger stated that she had looked at CivicsPlus also and it wasn't too different than Munibits websites, but it was quite a bit more expensive.

Commissioner Swanson asked if BEDA pays for the website.

Commissioner Lehman asked if there would be a contract with Munibit.

Secretary Jaeger stated that yes, there would be.

Commissioner Swanson stated that she does not think that BEDA should pay for the website.

Secretary Jaeger stated that when the commission revisits the topic about the Costin Group then they could discuss payment of the website. Secretary Jaeger stated that the website could be something that BEDA and the city could split payment wise.

President Towner apologized that he had forgot to bring up during commissioner reports that the city cannot locate BEDA's Enabling Resolution. The City Council decided to update or revise the resolution, so that way there is a copy. The Enabling Resolution is like an Ordinance and gives BEDA its authority to make loans and do what it does. The City Council will be approving an Enabling Resolution at an upcoming council meeting.

Motion by Commissioner Markas to go with whichever Secretary Jaeger has chosen because she will be the one using it.

Supported by Commissioner Lehman.

Secretary Jaeger also stated that Munibit also has one day reservation capabilities and is working on multiple day reservations which would be good for the campground. The city could then move reservations for the campground from CampLife to Munibit and have everything on one site. Secretary Jaeger stated that there is also a calendar option for departments or people to use.

They would fill out a form requesting a day and I could then approve it for the calendar.

Commissioner Swanson asked if BEDA would pay 100% of the bill or can BEDA split it with the city.

Commissioner Markas stated that he is ok with paying \$100.00 monthly for the website.

President Towner stated that during budgeting the discussion on splitting bills with the city can happen then along with the discussion about the Costin Group.

Secretary Jaeger stated that she has already added the Costin Group discussion to an upcoming BEDA agenda.

Motion passed unanimously.

E. Resolution 26-01 for Warranty Deed

BEDA approved the sale of the property parcel # 115-0010-01080 on February 26, 2026. Approval of a resolution for the Warranty Deed of the conveyance of property is needed.

Secretary Jaeger stated that the City Attorney Kearney recommended approving a resolution for the warranty deed since the city is selling land.

Motion by Commissioner Lehman to approve Resolution 26-01 for Warranty Deed.

Supported by Commissioner Erickson.

Motion passed unanimously.

Secretary Jaeger stated that the closing date is scheduled for April 3, 2026.

Secretary Jaeger that residents had been worried about the cats that are living in the abandoned laundromat and stated that Zenith will be contacting a humane society to try to trap the cats and if a humane society isn't able to help, Zenith will set live traps to catch the cats and bring them to a shelter or vet clinic.

F. BEDA Meeting Day and Time

Long-Range Planning and Zoning recently changed their meeting time and day to before the first council meeting of the month at 5:00 pm.

Commissioner Markas would like to suggest changing BEDAs meeting day and time to before the second council meeting of the month at 4:30 pm.

BEDA meeting days and times are not written in Ordinance.

Commissioner Markas stated that if the BEDA meetings are scheduled right before a council meeting it is easier for the BEDA members that need to go to both meetings. That way those people would only have meetings one day a week instead of multiple days a week.

Commissioner Lehman asked what happens if the BEDA meeting goes long.

President Towner stated that is one of his concerns also.

Commissioner Markas stated that BEDA wouldn't be able to go long, the commission would have to make quicker decisions.

Commissioner Swanson stated that setting the meetings to 5pm was so that people that work could be on the commission.

Commissioner Matthews stated that 4:30 would make it less inclusive instead of more.

President Towner stated that his job is flexible to allow him to come to earlier meetings but not all people's jobs are like that. President Towner also commented that he does not like only having a few minutes between meetings and stated that he does not want to sacrifice BEDAs effectiveness by rushing during a meeting. President Towner stated that he would love to have shorter BEDA meetings, but he does not want to force it to suite the councils need.

Discussion only, no motion was made.

G. BEDA Commissioners Wages

Commissioner Markas would like to recommend setting the Commissioner wages to \$15.00 per meeting and paid out annually. The current wage is \$1.00 per meeting paid out annually.

President Towner stated that the commission had previously been paid \$10.00 per meeting and was changed to \$1.00 last year.

President Towner and Commissioner Swanson both stated that Minnesota Statute states that the commission must be paid for their attendance at meetings.

Commissioner Swanson stated that she likes the idea of a volunteer board.

Commissioner Markas stated that when he was on the CDBG Board he was paid \$50.00 for a meeting plus mileage. Commissioner Markas stated that it would only cost BEDA \$105 per meeting.

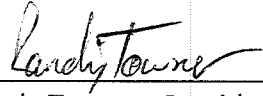
Discussion only, no motion was made.

7. ADJOURN:

Motion to adjourn was made by Commissioner Lehman at 6:04 p.m.

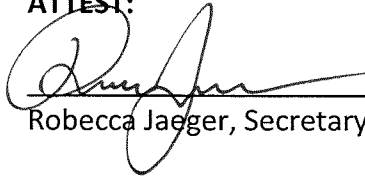
Supported by Commissioner Erickson.

Motion passed unanimously.



Randy Towner, President

ATTEST:



Rebecca Jaeger, Secretary