

Buhl Public Library Board - MINUTES

For meeting held on
Tuesday, April 16, 2026, at 5:30 p.m.

Call to Order:

Cheryl called the Library Board meeting to order at 5:30 p.m.

Roll Call:

Present: Cheryl Smilanich, Peggy Fabish, & Linda Keller (via phone).

Absent: Kristian Conger and James Conger.

Guests: Sue LeTendre and Kelly Grigen from the 125th Anniversary Committee.

Library Staff: Phantajia Duty

Minutes:

Minutes from the March 24, 2026, Library Board meeting were reviewed. Motioned by Cheryl to approve the Minutes into record; seconded by Linda. All in favor; motion carried.

Expenditures for the period:

Expenditures from February 21, 2026 through March 24, 2026 were reviewed.

Librarian's Report:

Monthly paperwork:

- **Petty cash:** \$100.00
- **Deposit of receipts:** March 2026: Copy & Fax Charges (\$150.60); Library Room Rent (40.00); Sale of Library Books (\$4.75); Library Fines (\$15.25)
- **Time Sheets:** Pay period # - hours:
 - Tajia: #7 – 49; #8 – 58.
 - Carmen: #7 – 36.5; #6 – 8.25;
- **Statistical Reports:** February 2026 were reviewed by board members.
- **Financial Statements:** City of Buhl Expenditure Guideline for the Library dated March 2026, was distributed to and reviewed by board members.

Legacy Events/Library Events:

- Carving Your Clan was held on March 26, 2026, for teaching soapstone carving and the Indigenous cultural context. 12 sign-ups/13 attendees.
- Egg Guess Game was held on April 2, 2026. 14 submissions/2 correct guesses.
- Poetry & Printmaking. Led by artist Shelley Getten, the event scheduled for April 24, 2026, will share the artist's poetry as well as the process for making relief art. The event is intended for teens and adults.
- We Are All Storytellers. Led by author Margi Preus, the event scheduled for May 8, 2026, will teach creative writing. The event is geared toward children but is also open to adults seeking a simplified lesson.

ALS Trainings & Meetings: N/A.

- April 10, 2026: Directors Funding Summit at ALS.

Staff Scheduling: Tajia will be in Texas July 7 – July 30, 2026.

Library Maintenance and/or updates: None.

Building Maintenance and/or updates: Roof construction April 2026.

Unfinished Business:

- Buhl 125 Year Celebration:

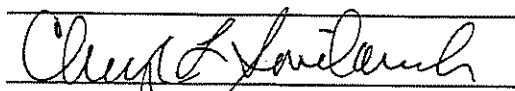
- The 125th guests requested that the Library give a printing cost discount for up to 800 -1000 pages. Currenting .25 each. One half of the cost from the Library, and one half the City Hall. Discussion that the committee is going to buy their own paper. A motion was made by Linda Keller and approved by Cheryl to give .12 cents a copy up to 1000. All in favor; motion carried.
- Robert Kivela who is writing a book on Buhl and wants to come to the Library to speak at the reunion about his book. Sue asked if he could have the basement. Not all information was available . Sue will get back to us on the details
- Youth Group: Renee Loeffler wants Youth Group to meet 2 days per week at Library from 3:45 PM to 6 PM. Cheryl made a motion with the below delineated provisions, seconded by Linda. All in favor; motion carried
 - Youth Group
 - will use the Stage Room;
 - will pay a \$100.00 refundable damage deposit;
 - May use the refrigerator;
 - Will provide and use their own supplies;
 - Will clean up after each event;
 - Will help pay utilities as they have funds available;
 - Will ensure two (2) adults available when meeting.
-
- Homeschool Group: Homeschool group wants to rent basement room to meet every Friday at 4:30 PM and requested a discount. Cheryl made a motion for the group to pay \$15.00 instead of \$20.00. Peggy seconded the motion. All in favor; motion carried.

New Business:


- A suggestion was made to ask Kyle to temporarily work the Library desk while Phantajia is on vacation, as Carmen may need time off for appointments, etc. Cheryl will discuss with Kyle.
- Peggy interjected that the Library could potentially host a 125th Anniversary donation drop box. The box would be locked and the Library staff would have no responsibility for the box; the 125th Anniversary Committee would be responsible for the box. Cheryl will contact Mary Pervanze to determine if an extra box is available.

Adjourn:

- Next Board Meeting scheduled for Thursday, May 21, 2026, at 5:30 p.m.
- Motioned to adjourn by Peggy; seconded by Cheryl. All in favor; motion carried.
- Library Board meeting adjourned at 6:00 p.m.


 Signature

5/28/26
 Date


 Signature

5/28/26
 Date

Prepared by: James Conger

